

**Department of Anesthesiology
Kingston General Hospital**

DISASTER PLAN POLICY

PREAMBLE:

1. Anesthesiology Staff and Residents must have available at home a current copy of the KGH Department of Anesthesiology Disaster Plan.
2. In hospital, the KGH Department of Anesthesiology Disaster Plan will be located at the O.R. Desk and also in the Department of Anesthesiology Office in the red emergency binder, located on the book shelf as you walk into the Office.
3. The Disaster Plan will be updated every six months, that is the first week in January and July.
4. Members of the Anesthesiology Department may be required to provide anesthetic services and/or resuscitative measures in locations other than the Operating Room eg. On Connell 5 (Surgical), in the Emergency Room, in the Recovery Room, etc.
5. Drs. Shelley and Strum will function as ICU Co-Directors and not Anesthesiology Staff during Disaster Plan Activation. If possible they will assist with the supervision of the Recovery Room (PACU).

KINGSTON GENERAL HOSPITAL, DISASTER PLAN

The response to the implementation of the disaster plan will always be a total departmental response including both Residents and Staff.

When the Disaster Plan is activated:

1. All Anesthesiology Staff and Residents will report to the Operating Room to the Anesthesiologist-in-Charge (AIC) as soon as possible.
2. The AIC will be the Anesthesiology OR Manager on days or the first-call staff anesthesiologist after 1800 hrs. or on weekends.
3. In order to make information available to department members outside the hospital, the AIC will detail a department member to answer queries on the department library telephone (549-6666 ext. 2435). Do not call the AIC or OR desk looking for information.
4. Use the automatic hospital switchboard number (549-6666) for all calls to the hospital.

The Anesthesiologist-in-Charge

1. Will list the Anesthesiology Staff and Resident present at the KGH when the disaster plan is activated.
2. Using the disaster plan telephone list will attempt to reach a single anesthesiologist who is out of hospital. This person, designated the "Out of Hospital Anesthesiologist" (OHA), will remain at home and will contact all Anesthesiology Staff and Residents. He/she will list those members of the Department who have been contacted.

The OHA will call in order: the Department Head, the Deputy Head, staff anesthesiologists, residents. On being contacted, members will turn on and carry their personal pager.

3. The AIC will tell the OHA which Anesthesiology Staff and Residents are present at the KGH and therefore identify those to be called by phone by the OHA.
4. The AIC will then direct the KGH in-hospital anesthesiology service in consultation with the nurse in charge of the Operating Room Suite and the appropriate staff surgeon, until the arrival of the Head or Deputy Head of the Department of Anesthesiology.

Out-of-Hospital Anesthesiologist (OHA)

1. Will turn on his/her personal pager so that he/she is able to be contacted, other than by telephone.
2. Will notify anesthesiology staff of the implementation of the Disaster Plan, using the Disaster Plan Telephone List.
3. Will remain at home until/unless requested to come to the hospital.

Staff and Resident Home Telephone Lists:

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